

SPOT THESE 11 WRITING ERRORS: SOLUTION

By: Business Management Daily - June, 2015



60 seconds to spot these 11 writing errors

A magnifying glass icon with a black handle and a silver frame, positioned over the text "60 seconds to spot these 11 writing errors".

The Answers:

1. Kniggendorf has long been on a mission to give reflexive pronouns the boot from business writing. The word 'myself' should be replaced by 'me.' As for the word "further," isn't it just taking up space?
2. When two phrases each work as their own independent sentence, feel free to reach for a semi-colon to join them.
3. The lowercase 'r' in 'rosemary' isn't the only noticeable flaw. It should be 'Rosemary and me.'
4. Here's an instance where a pause that probably sounds natural when spoken comes off as awkward in print. That second comma disrupts the flow of the sentence.
5. This is an example of what Kniggendorf describes as non-parallel structure. No one's going to arrest you for delicately changing tenses at the end of this sentence, but simply 'and call home' is a better way to finish it.

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6. Spell out numbers one through nine; when you hit double digits, it's time to go numeric.
7. What is the subject of this sentence? It's the word 'each,' not the word 'managers.' Replace 'are' with 'is' to bring everything into sync.
8. You don't hoe roads; you hoe rows. (Say that three times fast.) "It's just one of those idiosyncrasies many people fall prey to," Kniggendorf says.
9. Follow the either/or and neither/nor rule to set this sentence on the straight and narrow, but only after fixing the spelling of that first word.